



City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri, will conduct a special meeting at 6:00 PM on February 1, 2021 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Board of Aldermen Closed Meeting

Special Note: This meeting will be recorded.

The meeting will take place on February 1, 2021 at 6:00 P.M.

Agenda

Pledge of Allegiance
Roll Call
Closed Session

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to section 610:021; Paragraph (1) legal actions, causes of action or litigation and Paragraph (2) leasing, purchase or sale of real estate and Paragraph (3) hiring, firing, disciplining or promoting of particular employees and Paragraph (13) individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment

Open Session
Adjourn

All copies of all ordinances proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only pursuant to RSMo. 79.130.

Posted On: 1/27/2021 12:00:10 PM By: Ashton Lowery, City Clerk



City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri will conduct its regularly scheduled Board of Aldermen meeting at 7:00 P.M. on February 1, 2021 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting will take place on February 1, 2021 at 7:00 P.M.

Agenda

1. Pledge of Allegiance

2. Roll Call

3. Citizen's Comments

"Citizen's Comments shall be limited to three (3) minutes to address the Council. Please fill out an index card on the podium prior to the meeting. Visitors are not allowed to speak during the business portion of the meeting and no responses from the Mayor or Board of Alderman during Citizen's Comments will be given."

4. Consent Agenda

- a. Approval of Agenda
- b. Approval of Minutes (1/4/2021 closed and regular)
- c. November Financial Statement
- d. Police Department Awards and Recognition

5. Ordinances

6. Resolutions

- a. Resolution 2021/92 – Reading and Approval

A Resolution Authorizing the Mayor to Enter into and Execute an Employment Services Agreement with Nathan Schauf to Serve as the City Administrator for the City of Pevely

- b. Resolution 2021/93 – Reading and Approval

A Resolution Rolling Over Unused Employee Vacation Time from 2020 Into 2021

7. Appointments

8. Bids

9. Motions

- a. To Approve the Purchase of an Additional Police Patrol Vehicle, Paid in Full, for \$40,651.00



City of Pevely

401 Main Street Pevely, Missouri 63070

10. Continued Business

- a. City Hall Phones
- b. Limb Pickup Ordinance
- c. Grant Funding Opportunities
- d. Agenda Preparations
- e. Sunshine Request Audit Forms
- f. Calendars

11. Committee Reports

- a. Planning and Zoning
- b. Tourism Board
- c. Police Personnel Board
- d. Park Board

12. Administrative Reports

- a. Attorney Sweeney
 - a. Voluntary Boards and Commissions Rules and Guidelines Discussion
- b. Chief Eickhoff
- c. City Administrator
 - a. Full Page Water Bill

13. Council Member Reports

- a. Alderman Markus
 - a. Police Department Vehicle Maintenance
 - b. Upcoming Events
- b. Alderman Coulson
- c. Alderman Tucker
- d. Alderman Menkhous
- e. Alderman Leeder
- f. Alderman Yount
- g. Alderman Brooks
- h. Mayor Haas

14. Adjournment

All copies of all ordinance proposed to be introduced for consideration by the Board of Aldermen meeting are available for public inspection at the Office of the City Clerk.

All ordinances and resolutions are read by caption only, pursuant to RSMo. 79.130.

Posted On: 1/27/2021 12:00:30 PM By: Ashton Lowery, City Clerk

636-475-4452

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636-475-4116 (fax)

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www.cityofpevely.org



City of Pevely

401 Main Street Pevely, Missouri 63070

A public notice is hereby given that the Board of Aldermen of the City of Pevely, Missouri will conduct its regularly scheduled Board of Aldermen meeting at 7:00 P.M. on January 4, 2021 at Pevely City Hall, 401 Main Street, to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determine to be appropriate for discussion at that time.

Board of Aldermen Regular Meeting

Special Note: This meeting will be recorded.

The meeting took place on January 4, 2021 at 7:10 P.M.

Agenda

1. Roll Call

A roll call vote was taken:

Alderman – Ward 1 – Steve Markus: Present
Alderman – Ward 1 – Larry Coulson: Present
Alderman – Ward 2 – Ryan Tucker: Present
Alderman – Ward 3 – Don Menkhus: Present
Alderman – Ward 3 – Tyler Leeder: Present
Alderman – Ward 4 – Rick Yount: Present
Alderman – Ward 4 – William Brooks: Present

City Administrator – Nathan Schauf
City Clerk – Ashton Lowery
City Attorney – Bob Sweeney
Police Chief – Alan Eickhoff
Police Captain – Larry Miller



2. Citizen's Comments

James Collier – Mr. Collier spoke about issues he is having with his HOA about the ATV licenses.

3. Consent Agenda

a. Approval of Agenda

Motion: To Approve the Agenda

Alderman – Ward 3 – Don Menkhus: Motion
Alderman – Ward 2 – Ryan Tucker: 2nd

Alderman – Ward 1 – Steve Markus: Approve
Alderman – Ward 1 – Larry Coulson: Approve
Alderman – Ward 2 – Ryan Tucker: Approve
Alderman – Ward 3 – Don Menkhus: Approve
Alderman – Ward 3 – Tyler Leeder: Approve
Alderman – Ward 4 – Rick Yount: Approve
Alderman – Ward 4 – William Brooks: Approve

b. Approval of Minutes (12/7 Closed and Regular and 12/21 Closed and Regular)

Motion: To Approve the Minutes

Alderman – Ward 3 – Rick Yount: Motion
Alderman – Ward 4 – Tyler Leeder: 2nd



City of Pevely

401 Main Street Pevely, Missouri 63070

Alderman – Ward 1 – Steve Markus: Approve
Alderman – Ward 1 – Larry Coulson: Approve
Alderman – Ward 2 – Ryan Tucker: Approve
Alderman – Ward 3 – Don Menkhus: Approve
Alderman – Ward 3 – Tyler Leeder: Approve
Alderman – Ward 4 – Rick Yount: Approve
Alderman – Ward 4 – William Brooks: Approve

4. Resolutions

a. Resolution 2021/91 – Reading and Approval

A Resolution Authorizing the Mayor to Enter into and Execute A Solid Waste Services Agreement with Waste Management of Missouri, INC. for Residential Solid Waste and Recycling Collection and Disposal

Motion: To Put Resolution 2021/91 on Reading by Caption Only

Alderman – Ward 3 – Don Menkhus: Motion
Alderman – Ward 1 – Larry Coulson: 2nd



Alderman – Ward 1 – Steve Markus: Approve
Alderman – Ward 1 – Larry Coulson: Approve
Alderman – Ward 2 – Ryan Tucker: Approve
Alderman – Ward 3 – Don Menkhus: Approve
Alderman – Ward 3 – Tyler Leeder: Approve
Alderman – Ward 4 – Rick Yount: Approve
Alderman – Ward 4 – William Brooks: Approve

Motion: To Approve Resolution 2021/91

Alderman – Ward 4 – Rick Yount: Motion
Alderman – Ward 1 – Larry Coulson: 2nd

Alderman – Ward 1 – Steve Markus: Approve
Alderman – Ward 1 – Larry Coulson: Approve
Alderman – Ward 2 – Ryan Tucker: Approve
Alderman – Ward 3 – Don Menkhus: Approve
Alderman – Ward 3 – Tyler Leeder: Approve
Alderman – Ward 4 – Rick Yount: Approve
Alderman – Ward 4 – William Brooks: Approve

5. Motions

a. Employee Vacation Time Rollover

Motion: To Roll Over Unused 2020 Vacation Time for Employees into 2021

Alderman – Ward 1 – Steve Markus: Motion
Alderman – Ward 4 – Tyler Leeder: 2nd

Alderman – Ward 1 – Steve Markus: Approve
Alderman – Ward 1 – Larry Coulson: Approve
Alderman – Ward 2 – Ryan Tucker: Approve
Alderman – Ward 3 – Don Menkhus: Approve



City of Pevely

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Alderman – Ward 3 – Tyler Leeder: Approve
Alderman – Ward 4 – Rick Yount: Approve
Alderman – Ward 4 – William Brooks: Approve

6. Committee Reports

- a. Planning and Zoning – Alderman Markus stated there was no meeting being held in January
- b. Tourism Board – No report
- c. Police Personnel Board – No report
- d. Park Board – No report



7. Administrative Reports

- a. Attorney Sweeney – No report
- b. Chief Eickhoff – Chief Eickhoff stated that Shop with A Cop was a success.
- c. City Administrator – Nathan Schauf stated that with a new budget year he is planning to get easy projects done quickly.

8. Council Member Reports

- a. Alderman Markus – Alderman Markus asked Attorney Sweeney his opinion on the ATV license issue at Tiara at the Abbey. Attorney Sweeney stated that although he understands Mr. Colliers' frustrations, this would be a private matter between Mr. Collier and his HOA. A brief discussion took place.
- b. Alderman Coulson – No report
- c. Alderman Tucker – No report
- d. Alderman Menkhus – No report
- e. Alderman Leeder – No report
- f. Alderman Yount – Alderman Yount thanked the citizen that had the small Christmas parade through town.
- g. Alderman Brooks – Alderman Brooks wished everyone a happy new year and welcomed Raegan, the new dispatcher, to the City of Pevely
- h. Mayor Haas – Mayor Haas wished everyone a happy new year

Motion: To Adjourn

Alderman – Ward 3 – Don Menkhus: Motion
Alderman – Ward 4 – Rick Yount: 2nd
All in Favor: Aye

The meeting ended at 7:39 PM



City of Pevely

401 Main Street Pevely, Missouri 63070

Attest:

Ashton Lowery
City Clerk of Pevely, MO

Stephanie M. Haas
Mayor of Pevely, MO



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Posted On: 1/19/2021 2:19:56 PM By: Ashton Lowery, City Clerk

Thurman, Shinn & Company
Certified Public Accountants
315 North Washington
Farmington, MO 63640

Phone: 573-760-9400
Fax: 573-760-0101

Memo

To: The City of Pevely Mayor and City Council
From: Gregory L. Shinn, CPA
CC: City Administrator
Date: January 4, 2021
Re: November 2020 Financial Statements



Revenue and expense reports:

We are 91.66% through the budget year. A budget amendment was passed in December that addresses some of the variances below.

The general fund revenue is currently at 84.04% overall. Court revenue is only at 28.29% as we discussed previously which is due to court closure from COVID-19. Administration revenue is at 87.28% due to property taxes that will be received in December. Park revenue is only at 18.31% due to the cancelling of events because of COVID-19. Overall expenses are at 96.36%. Dispatch expenses are over budget due to capital expenditures for dispatch equipment not originally budgeted.

City Transportation revenue is at 97.88% due to sales tax coming in over budget. Expenditures are at 86.22%.

County Road Improvement revenue is only at 64.16% due to grant income that was budgeted but won't be received. Expenditures are 22.36% of the budget due to capital improvements that won't be completed this year.

NID revenue is under budget at 43.08% due to a large portion of NID fees that will be received in December. Expenses are over budget at 102.84% due to the lease principle and interest being paid up for the year.

City Hall revenue is over budget at 105.07% due to sales tax coming in over budget. Expenditures are under budget at 68.43% due to capital improvements that won't take place this year.

Water and Sewer fund expenditures both under budget due to capital improvements that were budgeted but will not occur.

CITY OF PEVELY, MISSOURI

FINANCIAL STATEMENTS

November 30, 2020



Thurman, Shinn & Company

Certified Public Accountants

315 North Washington Street
Farmington, MO 63640
Office: 573-760-9400
Fax: 573-760-0101

334 North State Street, Ste. A
Desloge, MO 63601
Office: 573-432-4240
Fax: 573-431-7708



To Management
City of Pevely, Missouri
Pevely, Missouri 63070

Management is responsible for the accompanying financial statement of the City of Pevely, Missouri for the eleven months ended November 30, 2020, which comprise the departmental budget summary-budget basis, and for determining that the budget basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statement nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statement.

The financial statement is prepared in accordance with the budget basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the budget basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the City's assets, liabilities, fund balances, revenues, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to the City of Pevely, Missouri.


Thurman, Shinn & Company
Certified Public Accountants

Farmington, MO
December 30, 2020

CITY OF PEVELY, MISSOURI
DEPARTMENTAL BUDGET SUMMARY-BUDGET BASIS
FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2020
(SEE ACCOUNTANTS' COMPILATION REPORT)



	Year to Date	Budget	Variance	% of Budget
General Fund				
Revenue				
Court	\$ 63,552	\$ 220,000	\$ (156,448)	28.89%
Administration	2,333,621	2,673,850	(340,229)	87.28%
Police	144,656	151,000	(6,344)	95.80%
Dispatch	21,841	28,000	(6,159)	78.00%
Code Enforcement	30,875	36,650	(5,775)	84.24%
Animal Control	2,227	1,250	977	178.16%
Sanitation	344,951	367,000	(22,049)	93.99%
Park	5,319	29,050	(23,731)	18.31%
Total Revenue	2,947,042	3,506,800	(559,758)	84.04%
Expenditures				
Court	119,279	136,539	(17,260)	87.36%
Prosecutor	41,142	53,000	(11,858)	77.63%
Administration	589,102	737,178	(148,076)	79.91%
Police	1,565,916	1,534,486	31,430	102.05%
Dispatch	453,663	363,802	89,861	124.70%
Code Enforcement	183,248	185,742	(2,494)	98.66%
Animal Control	64,502	76,084	(11,582)	84.78%
Sanitation	327,777	367,000	(39,223)	89.31%
Park	29,642	48,050	(18,408)	61.69%
Total Expenditures	3,374,271	3,501,881	(127,610)	96.36%
Revenue Over (Under) Expenditures	\$ (427,229)	\$ 4,919	\$ (432,148)	
City Transportation Fund				
Revenue	\$ 711,667	\$ 727,100	\$ (15,433)	97.88%
Expenditures	818,537	949,351	(130,814)	86.22%
Revenue Over (Under) Expenditures	\$ (106,870)	\$ (222,251)	\$ 115,381	
County Road Improvement Fund				
Revenue	\$ 298,334	\$ 465,000	\$ (166,666)	64.16%
Expenditures	167,732	750,000	(582,268)	22.36%
Revenue Over (Under) Expenditures	\$ 130,602	\$ (285,000)	\$ 415,602	

**CITY OF PEVELY, MISSOURI
DEPARTMENTAL BUDGET SUMMARY-BUDGET BASIS
FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2020
(SEE ACCOUNTANTS' COMPILATION REPORT)**

	Year to Date	Budget	Variance	% of Budget
NID Fund				
Revenue	\$ 140,619	\$ 326,406	\$ (185,787)	43.08%
Expenditures	<u>430,781</u>	<u>418,881</u>	<u>11,900</u>	102.84%
Revenue Over (Under) Expenditures	<u>\$ (290,162)</u>	<u>\$ (92,475)</u>	<u>\$ (197,687)</u>	
City Hall Fund				
Revenue	\$ 326,125	\$ 310,400	\$ 15,725	105.07%
Expenditures	<u>276,028</u>	<u>403,389</u>	<u>(127,361)</u>	68.43%
Revenue Over (Under) Expenditures	<u>\$ 50,097</u>	<u>\$ (92,989)</u>	<u>\$ 143,086</u>	
Water Fund				
Revenue	\$ 877,548	\$ 919,500	\$ (41,952)	95.44%
Expenditures	<u>701,583</u>	<u>1,291,039</u>	<u>(589,456)</u>	54.34%
Revenue Over (Under) Expenditures	<u>\$ 175,965</u>	<u>\$ (371,539)</u>	<u>\$ 547,504</u>	
Sewer Fund				
Revenue	\$ 1,482,621	\$ 1,483,000	\$ (379)	99.97%
Expenditures	<u>854,734</u>	<u>1,379,890</u>	<u>(525,156)</u>	61.94%
Revenue Over (Under) Expenditures	<u>\$ 627,887</u>	<u>\$ 103,110</u>	<u>\$ 524,777</u>	

COPY



SUPPLEMENTAL INFORMATION

City of Pevely
Operating and Debt Service Account Balances

	<u>11/30/20</u>
General Fund	
General Fund Checking	\$ 15,294
Protested Taxes	3,789
Police Training	52,110
Parks and Recreation	40,672
Tax Accumulative	22,778
Gross Receipts	791,303
911	24,134
Inmate Security	23,750
Tourism Tax	67,480
Credit Card Savings/CD	11,051
	<u>1,052,361</u>
City Transportation Fund	1,046,007
County Road Improvement Fund	
Operating Checking	(29,893)
Due From Jefferson County	1,142,857
	<u>1,112,964</u>
NID Fund	42,525
City Hall Fund	598,747
Water Fund	
Operating Checking-Water	2,656,773
Reserve & Replacement Account	515,747
Water Deposit Account	145,890
	<u>3,318,410</u>
Sewer Fund	
Operating Checking-Sewer	5,216,342
Sewer Deposit Account	19,907
	<u>5,236,249</u>
Storm Water Fund	<u>13,985</u>
Total Operating Account Balances	<u>\$ 12,421,248</u>



GENERAL SALES TAX

Apply to:	20 FY	19 FY	18 FY	17 FY	16 FY
January	51,995	45,611	38,209	55,897	65,452
February	41,287	41,285	40,340	36,522	35,207
March	67,296	61,196	59,723	55,720	59,519
April	54,836	57,170	56,757	46,764	52,214
May	41,202	33,182	40,090	39,618	32,604
June	65,607	66,702	56,356	52,229	63,485
July	76,397	59,879	66,162	66,927	43,993
August	52,559	43,090	47,195	29,968	29,989
September	81,879	74,190	65,958	76,627	73,333
October	68,826	56,503	56,570	55,004	50,580
November	49,705	37,315	51,567	36,408	36,536
December					

Total 651,589 576,123 578,927 551,683 542,913

\$ Change 75,466 (2,804) 27,243 8,771

% Change 13.10% -0.48% 4.94% 1.62%



See Accountants' Compilation Report

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
10 - Municipal Court
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Court Fines & Costs	63,551.55	220,000.00	(156,448.45)	(71.11)%
Total Revenue	63,551.55	220,000.00	(156,448.45)	(71.11)%
Expense				
Salaries & Wages	46,365.17	53,000.00	6,634.83	12.52%
Group Insurance	12,458.11	13,600.00	1,141.89	8.40%
Lagers	9,412.98	10,759.00	1,346.02	12.51%
Payroll Taxes	3,494.11	4,055.00	560.89	13.83%
Uniforms	77.37	0.00	(77.37)	0.00%
Drug Test	85.00	100.00	15.00	15.00%
Provisional Judge	16,900.00	18,000.00	1,100.00	6.11%
Supplies	965.18	1,100.00	134.82	12.26%
Miscellaneous	181.88	200.00	18.12	9.06%
O&M Materials	213.52	2,500.00	2,286.48	91.46%
Small Equipment	2,490.41	4,000.00	1,509.59	37.74%
Computer Service	21,996.34	17,600.00	(4,396.34)	(24.98)%
Dues	200.00	200.00	0.00	0.00%
Training	123.84	1,625.00	1,501.16	92.38%
Equipment Repairs	0.00	200.00	200.00	100.00%
Other Service & Charges	312.38	2,200.00	1,887.62	85.80%
Postage	508.38	1,400.00	891.62	63.69%
Utilities	3,493.91	6,000.00	2,506.09	41.77%
Total Expense	119,278.58	136,539.00	17,260.42	12.64%
Net Revenue over (under) Expenses	(55,727.03)	83,461.00	(139,188.03)	(166.77)%



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
11 - Prosecutor
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Expense				
Prosecutor	22,000.00	27,000.00	5,000.00	18.52%
Assistant Prosecutor	13,830.00	20,000.00	6,170.00	30.85%
Supplies	413.78	1,000.00	586.22	58.62%
Small Equipment	758.92	750.00	(8.92)	(1.19)%
Computer Service	3,885.05	2,500.00	(1,385.05)	(55.40)%
Dues	205.00	1,000.00	795.00	79.50%
Training	0.00	250.00	250.00	100.00%
Postage	49.09	500.00	450.91	90.18%
Total Expense	<u>41,141.84</u>	<u>53,000.00</u>	<u>11,858.16</u>	<u>22.37%</u>
Net Revenue over (under) Expenses	<u>(41,141.84)</u>	<u>(53,000.00)</u>	<u>11,858.16</u>	<u>(22.37)%</u>



See Accountants'
Compilation Report

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
15 - Administration
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	651,588.74	615,000.00	36,588.74	5.95%
Gen Revenue Tax	622,085.33	897,000.00	(274,914.67)	(30.65)%
Gross Receipts Fee	758,262.50	875,000.00	(116,737.50)	(13.34)%
Auto Stickers	372.00	150.00	222.00	148.00%
Liquor License Fee	6,150.00	6,000.00	150.00	2.50%
Merchant's License	67,911.50	50,000.00	17,911.50	35.82%
Vending License	829.00	100.00	729.00	729.00%
Interest Income	14,540.77	16,000.00	(1,459.23)	(9.12)%
Reimbursements	10,047.72	15,000.00	(4,952.28)	(33.02)%
Miscellaneous Revenue	17,977.60	14,000.00	3,977.60	28.41%
Utility PILOT	183,856.03	185,600.00	(1,743.97)	(0.94)%
Total Revenue	2,333,621.19	2,673,850.00	(340,228.81)	(12.72)%
Expense				
Salaries & Wages	72,608.09	84,000.00	11,391.91	13.56%
Group Insurance	12,202.56	14,000.00	1,797.44	12.84%
Lagers	9,726.41	17,052.00	7,325.59	42.96%
Payroll Taxes	6,862.82	6,426.00	(436.82)	(6.80)%
Uniforms	232.11	500.00	267.89	53.58%
Drug Test	110.50	200.00	89.50	44.75%
Engineering Fees	2,822.17	5,000.00	2,177.83	43.56%
Auditing & Accounting	60,793.29	86,000.00	25,206.71	29.31%
Supplies	1,741.57	3,800.00	2,058.43	54.17%
Gas & Oil	32.12	350.00	317.88	90.82%
Miscellaneous	2,765.63	7,500.00	4,734.37	63.12%
O&M Materials	2,165.95	10,000.00	7,834.05	78.34%
Small Equipment	5,276.31	9,500.00	4,223.69	44.46%
Advertising	2,405.56	3,500.00	1,094.44	31.27%
Building Maintenance	244.30	2,000.00	1,755.70	87.78%
Computer Service	28,630.97	24,000.00	(4,630.97)	(19.30)%
Dues	9,299.20	5,500.00	(3,799.20)	(69.08)%
Election Expenses	2,341.46	3,000.00	658.54	21.95%
Training	2,236.80	3,250.00	1,013.20	31.18%
Equipment Repairs	640.00	2,500.00	1,860.00	74.40%
Insurance	114,611.80	133,000.00	18,388.20	13.83%
Legal	39,244.75	65,000.00	25,755.25	39.62%
Other Service & Charges	12,376.38	14,000.00	1,623.62	11.60%
Postage	2,173.33	3,000.00	826.67	27.56%
Cleaning	7,988.19	6,000.00	(1,988.19)	(33.14)%
Utilities	5,637.53	11,000.00	5,362.47	48.75%
Vehicle Maintenance	75.74	1,500.00	1,424.26	94.95%
Transfer Out	183,856.03	185,600.00	1,743.97	0.94%
Capital Equipment	0.00	30,000.00	30,000.00	100.00%
Total Expense	589,101.57	737,178.00	148,076.43	20.09%
Net Revenue over (under) Expenses	1,744,519.62	1,936,672.00	(192,152.38)	(9.92)%



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
20 - Police
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Prisoner Revenue	54,000.00	54,000.00	0.00	0.00%
Court Fines & Costs	459.50	0.00	459.50	0.00%
Grant Income	10,856.04	16,200.00	(5,343.96)	(32.99)%
Interest Income	89.29	100.00	(10.71)	(10.71)%
Police Reports	2,127.00	2,500.00	(373.00)	(14.92)%
Loan and Lease Proceeds	77,124.10	78,200.00	(1,075.90)	(1.38)%
Total Revenue	144,655.93	151,000.00	(6,344.07)	(4.20)%
Expense				
Salaries & Wages	764,632.77	815,845.00	51,212.23	6.28%
Group Insurance	153,124.08	163,000.00	9,875.92	6.06%
Lagers	130,093.55	153,379.00	23,285.45	15.18%
Payroll Taxes	57,344.84	62,412.00	5,067.16	8.12%
Uniforms	18,351.97	13,000.00	(5,351.97)	(41.17)%
Drug Test	748.00	300.00	(448.00)	(149.33)%
Supplies	538.64	2,000.00	1,461.36	73.07%
Ammunition	6,461.79	7,000.00	538.21	7.69%
Gas & Oil	22,562.95	22,000.00	(562.95)	(2.56)%
Small Tools & Equipment	2,306.43	2,500.00	193.57	7.74%
Miscellaneous	197.30	750.00	552.70	73.69%
O&M Materials	8,000.29	10,000.00	1,999.71	20.00%
Small Equipment	9,025.85	5,000.00	(4,025.85)	(80.52)%
Advertising	705.50	500.00	(205.50)	(41.10)%
Public Relations Material	3,482.52	5,000.00	1,517.48	30.35%
Building Maintenance	3,127.91	3,000.00	(127.91)	(4.26)%
Computer Service	52,238.27	36,400.00	(15,838.27)	(43.51)%
Dues	1,085.85	1,500.00	414.15	27.61%
Drug Enforcement	11,674.00	12,000.00	326.00	2.72%
Training	5,314.45	7,500.00	2,185.55	29.14%
Equipment Repairs	9,022.53	5,000.00	(4,022.53)	(80.45)%
Prisoner Expense	1,129.46	10,000.00	8,870.54	88.71%
Legal	0.00	5,000.00	5,000.00	100.00%
Other Service & Charges	575.70	1,000.00	424.30	42.43%
Postage	878.04	1,200.00	321.96	26.83%
Cleaning	2,718.30	2,000.00	(718.30)	(35.91)%
Utilities	99,460.85	30,000.00	(69,460.85)	(231.54)%
Vehicle Maintenance	40,114.67	20,000.00	(20,114.67)	(100.57)%
Loan Payments	51,219.79	41,700.00	(9,519.79)	(22.83)%
Capital Equipment	109,779.96	95,500.00	(14,279.96)	(14.95)%
Total Expense	1,565,916.26	1,534,486.00	(31,430.26)	(2.05)%
Net Revenue over (under) Expenses	(1,421,260.33)	(1,383,486.00)	(37,774.33)	2.73%



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
21 - Dispatch
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
911 Emergency Tele Tax	21,841.00	28,000.00	(6,159.00)	(22.00)%
Total Revenue	21,841.00	28,000.00	(6,159.00)	(22.00)%
Expense				
Salaries & Wages	157,062.71	197,500.00	40,437.29	20.47%
Group Insurance	33,707.98	51,000.00	17,292.02	33.91%
Lagers	30,131.94	40,093.00	9,961.06	24.84%
Payroll Taxes	12,076.13	15,109.00	3,032.87	20.07%
Uniforms	580.78	1,000.00	419.22	41.92%
Drug Test	204.00	100.00	(104.00)	(104.00)%
Miscellaneous	37.31	0.00	(37.31)	0.00%
O&M Materials	2,627.11	4,000.00	1,372.89	34.32%
Small Equipment	5,126.62	6,000.00	873.38	14.56%
Advertising	2,321.00	0.00	(2,321.00)	0.00%
Software Licensing	13,284.00	10,000.00	(3,284.00)	(32.84)%
Training	1,619.35	1,000.00	(619.35)	(61.94)%
Equipment Repairs	2,191.79	3,000.00	808.21	26.94%
Other Service & Charges	20.98	0.00	(20.98)	0.00%
Utilities	31,187.14	35,000.00	3,812.86	10.89%
Capital Equipment	161,484.38	0.00	(161,484.38)	0.00%
Total Expense	453,663.22	363,802.00	(89,861.22)	(24.70)%
Net Revenue over (under) Expenses	(431,822.22)	(335,802.00)	(96,020.22)	28.59%



See Accountants'
Compilation Report

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
25 - Code Enforcement
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Contractors License	2,902.00	5,000.00	(2,098.00)	(41.96)%
Building Permits	18,627.59	25,000.00	(6,372.41)	(25.49)%
P&Z & B of A Fees	706.00	150.00	556.00	370.67%
Occupancy Permit	8,039.00	3,500.00	4,539.00	129.69%
Code Violation Revenue	0.00	3,000.00	(3,000.00)	(100.00)%
Vacant Building Fee	600.00	0.00	600.00	0.00%
Total Revenue	30,874.59	36,650.00	(5,775.41)	(15.76)%
Expense				
Salaries & Wages	71,788.47	82,800.00	11,011.53	13.30%
Group Insurance	18,513.99	20,500.00	1,986.01	9.69%
Lagers	11,584.90	16,808.00	5,223.10	31.08%
Payroll Taxes	5,599.79	6,334.00	734.21	11.59%
Uniforms	477.35	800.00	322.65	40.33%
Drug Test	51.00	200.00	149.00	74.50%
Engineering Fees	4,735.00	7,500.00	2,765.00	36.87%
Supplies	1,452.76	1,000.00	(452.76)	(45.28)%
Gas & Oil	1,047.92	2,000.00	952.08	47.60%
Miscellaneous	347.17	500.00	152.83	30.57%
O&M Materials	2,169.35	3,000.00	830.65	27.69%
Small Equipment	3,994.35	5,000.00	1,005.65	20.11%
Advertising	1,756.56	2,000.00	243.44	12.17%
Building Maintenance	64.50	300.00	235.50	78.50%
Computer Service	11,668.88	12,500.00	831.12	6.65%
Dues	499.00	500.00	1.00	0.20%
Training	1,730.67	3,000.00	1,269.33	42.31%
Equipment Repairs	39.88	1,000.00	960.12	96.01%
Other Service & Charges	6,993.28	5,500.00	(1,493.28)	(27.15)%
Postage	508.38	1,500.00	991.62	66.11%
Cleaning	1,902.51	2,000.00	97.49	4.87%
Utilities	5,355.31	6,000.00	644.69	10.74%
Vehicle Maintenance	2,413.23	2,000.00	(413.23)	(20.66)%
Code Violation Expense	165.00	3,000.00	2,835.00	94.50%
Capital Equipment	28,389.00	0.00	(28,389.00)	0.00%
Total Expense	183,248.25	185,742.00	2,493.75	1.34%
Net Revenue over (under) Expenses	(152,373.66)	(149,092.00)	(3,281.66)	2.20%



See Accountants'
Compilation Report

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
29 - Animal Control
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Animal Control	2,226.50	1,250.00	976.50	78.12%
Total Revenue	<u>2,226.50</u>	<u>1,250.00</u>	<u>976.50</u>	<u>78.12%</u>
Expense				
Salaries & Wages	31,942.32	35,900.00	3,957.68	11.02%
Group Insurance	9,295.38	10,400.00	1,104.62	10.62%
Lagers	6,475.64	7,288.00	812.36	11.15%
Payroll Taxes	2,461.98	2,746.00	284.02	10.34%
Uniforms	25.83	400.00	374.17	93.54%
Drug Test	0.00	100.00	100.00	100.00%
Supplies	209.27	800.00	590.73	73.84%
Gas & Oil	465.12	1,100.00	634.88	57.72%
Miscellaneous	60.09	200.00	139.91	69.95%
Euthenasia	1,299.30	1,500.00	200.70	13.38%
O&M Materials	1,361.15	1,600.00	238.85	14.93%
Small Equipment	747.56	1,300.00	552.44	42.50%
Building Maintenance	263.53	600.00	336.47	56.08%
Computer Service	3,704.13	1,300.00	(2,404.13)	(184.93)%
Dues	0.00	50.00	50.00	100.00%
Training	139.10	500.00	360.90	72.18%
Equipment Repairs	0.00	200.00	200.00	100.00%
Other Service & Charges	185.13	500.00	314.87	62.97%
Postage	109.13	600.00	490.87	81.81%
Utilities	5,629.11	8,000.00	2,370.89	29.64%
Vehicle Maintenance	127.94	1,000.00	872.06	87.21%
Total Expense	<u>64,501.71</u>	<u>76,084.00</u>	<u>11,582.29</u>	<u>15.22%</u>
Net Revenue over (under) Expenses	<u>(62,275.21)</u>	<u>(74,834.00)</u>	<u>12,558.79</u>	<u>(16.78)%</u>



See Accountants'
Compilation Report

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
35 - Sanitation
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sanitation Trash Service	<u>344,951.48</u>	<u>367,000.00</u>	<u>(22,048.52)</u>	<u>(6.01)%</u>
Total Revenue	<u>344,951.48</u>	<u>367,000.00</u>	<u>(22,048.52)</u>	<u>(6.01)%</u>
Expense				
Trash Hauling Service	<u>327,776.74</u>	<u>367,000.00</u>	<u>39,223.26</u>	<u>10.69%</u>
Total Expense	<u>327,776.74</u>	<u>367,000.00</u>	<u>39,223.26</u>	<u>10.69%</u>
Net Revenue over (under) Expenses	<u>17,174.74</u>	<u>0.00</u>	<u>17,174.74</u>	<u>0.00%</u>



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
10 - General
40 - Parks
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Pavillion Fee	710.00	500.00	210.00	42.00%
Festival Income	4,038.50	25,000.00	(20,961.50)	(83.85)%
Other Activities	554.00	3,500.00	(2,946.00)	(84.17)%
Interest Income	16.47	50.00	(33.53)	(67.06)%
Total Revenue	<u>5,318.97</u>	<u>29,050.00</u>	<u>(23,731.03)</u>	<u>(81.69)%</u>
Expense				
Gas & Oil	0.00	200.00	200.00	100.00%
Miscellaneous	60.00	100.00	40.00	40.00%
O&M Materials	4,294.43	3,500.00	(794.43)	(22.70)%
Small Equipment	0.00	250.00	250.00	100.00%
Projects	0.00	250.00	250.00	100.00%
Building Maintenance	1,604.56	2,500.00	895.44	35.82%
Festival Expense	17,629.77	40,000.00	22,370.23	55.93%
Other Activities	5,350.49	0.00	(5,350.49)	0.00%
Utilities	702.75	1,250.00	547.25	43.78%
Total Expense	<u>29,642.00</u>	<u>48,050.00</u>	<u>18,408.00</u>	<u>38.31%</u>
Net Revenue over (under) Expenses	<u>(24,323.03)</u>	<u>(19,000.00)</u>	<u>(5,323.03)</u>	<u>28.02%</u>



See Accountants'
Compilation Report

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
20 - City Transportation
00 - No Department
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	372,777.28	354,000.00	18,777.28	5.30%
Gasoline Tax	126,705.77	145,000.00	(18,294.23)	(12.62)%
Road & Bridge Tax	0.00	15,000.00	(15,000.00)	(100.00)%
Vehicle Fees	22,488.50	24,000.00	(1,511.50)	(6.30)%
Interest Income	3,038.13	3,500.00	(461.87)	(13.20)%
Miscellaneous Revenue	2,801.75	0.00	2,801.75	0.00%
Transfer In	183,856.03	185,600.00	(1,743.97)	(0.94)%
Total Revenue	711,667.46	727,100.00	(15,432.54)	(2.12)%
Expense				
Salaries & Wages	248,347.05	278,000.00	29,652.95	10.67%
Group Insurance	64,172.29	71,600.00	7,427.71	10.37%
Lagers	41,238.56	56,434.00	15,195.44	26.93%
Payroll Taxes	18,721.01	21,267.00	2,545.99	11.97%
Uniforms	2,107.51	2,800.00	692.49	24.73%
Drug Test	599.95	500.00	(99.95)	(19.99)%
Supplies	930.92	1,000.00	69.08	6.91%
Gas & Oil	14,257.54	27,000.00	12,742.46	47.19%
Small Tools & Equipment	1,398.07	3,000.00	1,601.93	53.40%
Miscellaneous	325.76	2,000.00	1,674.24	83.71%
O&M Materials	20,351.13	20,000.00	(351.13)	(1.76)%
Snow & Ice Removal Material	20,011.40	45,000.00	24,988.60	55.53%
Small Equipment	6,463.96	7,500.00	1,036.04	13.81%
Advertising	504.00	250.00	(254.00)	(101.60)%
Building Maintenance	5,936.43	3,000.00	(2,936.43)	(97.88)%
Computer Service	5,357.96	2,000.00	(3,357.96)	(167.90)%
Training	733.37	1,000.00	266.63	26.66%
Insurance	57,318.80	82,000.00	24,681.20	30.10%
Other Service & Charges	1,810.68	4,500.00	2,689.32	59.76%
Postage	109.13	0.00	(109.13)	0.00%
Street Lighting	81,556.23	70,000.00	(11,556.23)	(16.51)%
Signs	10,288.41	20,000.00	9,711.59	48.56%
Utilities	11,786.02	10,500.00	(1,286.02)	(12.25)%
Vehicle Maintenance	2,056.10	8,000.00	5,943.90	74.30%
Equipment Repair & Maintenance	34,853.73	50,000.00	15,146.27	30.29%
Loan Payments	24,846.79	26,000.00	1,153.21	4.44%
Capital Equipment	142,454.11	136,000.00	(6,454.11)	(4.75)%
Total Expense	818,536.91	949,351.00	130,814.09	13.78%
Net Revenue over (under) Expenses	(106,869.45)	(222,251.00)	115,381.55	(51.91)%



**See Accountants'
Compilation Report**

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
30 - County Transportation
00 - No Department
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	291,730.74	300,000.00	(8,269.26)	(2.76)%
Grant Income	480.60	150,000.00	(149,519.40)	(99.68)%
Interest Income	6,122.66	15,000.00	(8,877.34)	(59.18)%
Total Revenue	<u>298,334.00</u>	<u>465,000.00</u>	<u>(166,666.00)</u>	<u>(35.84)%</u>
Expense				
Infrastructure	<u>167,732.32</u>	<u>750,000.00</u>	<u>582,267.68</u>	<u>77.64%</u>
Total Expense	<u>167,732.32</u>	<u>750,000.00</u>	<u>582,267.68</u>	<u>77.64%</u>
Net Revenue over (under) Expenses	<u>130,601.68</u>	<u>(285,000.00)</u>	<u>415,601.68</u>	<u>(145.83)%</u>



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
31 - NID
00 - No Department
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
NID Fees	39,309.89	225,000.00	(185,690.11)	(82.53)%
Interest Income	2.81	100.00	(97.19)	(97.19)%
Transfer In	101,306.00	101,306.00	0.00	0.00%
Total Revenue	<u>140,618.70</u>	<u>326,406.00</u>	<u>(185,787.30)</u>	<u>(56.92)%</u>
Expense				
Legal	21,500.00	0.00	(21,500.00)	0.00%
Other Service & Charges	0.00	1,000.00	1,000.00	100.00%
Property Owners Assoc Fees	0.00	8,600.00	8,600.00	100.00%
2017 Lease Payments - Interest	44,280.75	44,281.00	0.25	0.00%
2017 Lease Payment - Principle	<u>365,000.00</u>	<u>365,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expense	<u>430,780.75</u>	<u>418,881.00</u>	<u>(11,899.75)</u>	<u>(2.84)%</u>
Net Revenue over (under) Expenses	<u>(290,162.05)</u>	<u>(92,475.00)</u>	<u>(197,687.05)</u>	<u>213.77%</u>



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
32 - City Hall Sales Tax
00 - No Department
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	325,795.71	310,000.00	15,795.71	5.10%
Interest Income	262.01	400.00	(137.99)	(34.50)%
Miscellaneous Revenue	67.70	0.00	67.70	0.00%
Total Revenue	326,125.42	310,400.00	15,725.42	5.07%
Expense				
Building Maintenance	15,623.49	10,000.00	(5,623.49)	(56.23)%
2017 Lease Payments - Interest	75,556.50	73,389.00	(2,167.50)	(2.95)%
2017 Lease Payment - Principle	170,000.00	170,000.00	0.00	0.00%
Capital Buildings	14,848.00	150,000.00	135,152.00	90.10%
Total Expense	276,027.99	403,389.00	127,361.01	31.57%
Net Revenue over (under) Expenses	50,097.43	(92,989.00)	143,086.43	(153.87)%



**See Accountants'
Compilation Report**

City of Pevely
Statement of Revenues and Expenditures - Budget Basis
40 - Water
00 - No Department
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Sales Tax	5,778.40	0.00	5,778.40	0.00%
Utility Fees	841,574.55	870,000.00	(28,425.45)	(3.27)%
Water Taps	1,700.00	15,500.00	(13,800.00)	(89.03)%
Finance Charges	11,892.76	14,000.00	(2,107.24)	(15.05)%
Interest Income	4,211.44	6,500.00	(2,288.56)	(35.21)%
Miscellaneous Revenue	12,390.46	13,500.00	(1,109.54)	(8.22)%
Total Revenue	877,547.61	919,500.00	(41,952.39)	(4.56)%
Expense				
Salaries & Wages	163,685.90	194,500.00	30,814.10	15.84%
Group Insurance	38,180.30	43,202.00	5,021.70	11.62%
Lagers	31,383.76	39,484.00	8,100.24	20.52%
Payroll Taxes	11,874.31	14,879.00	3,004.69	20.19%
Uniforms	385.57	800.00	414.43	51.80%
Drug Test	189.55	300.00	110.45	36.82%
Engineering Fees	1,544.00	5,000.00	3,456.00	69.12%
Supplies	406.64	1,500.00	1,093.36	72.89%
Gas & Oil	3,542.40	7,500.00	3,957.60	52.77%
Small Tools & Equipment	180.87	2,000.00	1,819.13	90.96%
Miscellaneous	594.64	2,500.00	1,905.36	76.21%
O&M Materials	5,016.76	8,000.00	2,983.24	37.29%
Contracted Services	2,787.96	20,000.00	17,212.04	86.06%
Small Equipment	4,715.71	25,000.00	20,284.29	81.14%
Advertising	1,067.08	2,000.00	932.92	46.65%
Building Maintenance	1,507.03	10,000.00	8,492.97	84.93%
License & Permits	6,378.65	250.00	(6,128.65)	(2,451.46)%
Computer Service	14,810.20	14,000.00	(810.20)	(5.79)%
Dues	0.00	750.00	750.00	100.00%
Training	1,162.35	2,500.00	1,337.65	53.51%
Insurance	42,103.72	65,000.00	22,896.28	35.23%
Legal	0.00	1,500.00	1,500.00	100.00%
Other Service & Charges	8,535.13	13,000.00	4,464.87	34.35%
Postage	8,258.38	5,000.00	(3,258.38)	(65.17)%
Utilities	98,442.64	115,000.00	16,557.36	14.40%
Vehicle Maintenance	145.50	1,200.00	1,054.50	87.88%
System & Line Maintenance	48,125.83	70,000.00	21,874.17	31.25%
Equipment Repair & Maintenance	8,092.40	20,000.00	11,907.60	59.54%
Lab Testing	1,156.00	2,500.00	1,344.00	53.76%
Transfer Out	49,074.00	49,074.00	0.00	0.00%
Utility PILOT Fees	67,238.56	69,600.00	2,361.44	3.39%
Capital Equipment	65,030.00	40,000.00	(25,030.00)	(62.58)%
Infrastructure	15,967.02	445,000.00	429,032.98	96.41%
Total Expense	701,582.86	1,291,039.00	589,456.14	45.66%
Net Revenue over (under) Expenses	175,964.75	(371,539.00)	547,503.75	(147.36)%



City of Pevely
Statement of Revenues and Expenditures - Budget Basis
50 - Sewer
00 - No Department
From 1/1/2020 Through 11/30/2020

	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue				
Utility Fees	1,457,718.43	1,450,000.00	7,718.43	0.53%
Finance Charges	20,850.01	24,000.00	(3,149.99)	(13.12)%
Interest Income	1,670.22	6,500.00	(4,829.78)	(74.30)%
Miscellaneous Revenue	2,382.21	2,500.00	(117.79)	(4.71)%
Total Revenue	1,482,620.87	1,483,000.00	(379.13)	(0.03)%
Expense				
Salaries & Wages	233,506.41	285,000.00	51,493.59	18.07%
Group Insurance	47,674.13	53,600.00	5,925.87	11.06%
Lagers	45,545.18	57,855.00	12,309.82	21.28%
Payroll Taxes	17,715.08	21,803.00	4,087.92	18.75%
Uniforms	1,287.08	1,400.00	112.92	8.07%
Drug Test	0.00	600.00	600.00	100.00%
Engineering Fees	0.00	10,000.00	10,000.00	100.00%
Supplies	510.59	1,000.00	489.41	48.94%
Gas & Oil	3,919.18	7,000.00	3,080.82	44.01%
Small Tools & Equipment	702.74	2,000.00	1,297.26	64.86%
Miscellaneous	39.82	1,000.00	960.18	96.02%
O&M Materials	2,046.03	3,000.00	953.97	31.80%
Small Equipment	2,201.99	17,000.00	14,798.01	87.05%
Advertising	294.00	300.00	6.00	2.00%
Building Maintenance	2,094.71	5,000.00	2,905.29	58.11%
License & Permits	2,034.14	2,000.00	(34.14)	(1.71)%
Computer Service	13,428.72	17,000.00	3,571.28	21.01%
Dues	91.25	600.00	508.75	84.79%
Training	1,437.48	2,000.00	562.52	28.13%
Insurance	34,205.68	53,000.00	18,794.32	35.46%
Legal	0.00	8,000.00	8,000.00	100.00%
Other Service & Charges	8,503.86	10,000.00	1,496.14	14.96%
Postage	359.13	1,000.00	640.87	64.09%
Utilities	75,648.45	85,000.00	9,351.55	11.00%
Maintenance Contracts	0.00	9,000.00	9,000.00	100.00%
System & Line Maintenance	15,675.57	35,000.00	19,324.43	55.21%
Equipment Repair & Maintenance	31,217.52	30,000.00	(1,217.52)	(4.06)%
Sludge Removal	6,536.75	4,000.00	(2,536.75)	(63.42)%
Lab Testing	2,180.00	2,500.00	320.00	12.80%
Lab Supplies & Equipment	3,974.00	5,000.00	1,026.00	20.52%
Transfer Out	52,232.00	52,232.00	0.00	0.00%
Utility PILOT Fees	116,617.47	116,000.00	(617.47)	(0.53)%
Capital Equipment	0.00	56,000.00	56,000.00	100.00%
Infrastructure	133,054.88	425,000.00	291,945.12	68.69%
Total Expense	854,733.84	1,379,890.00	525,156.16	38.06%
Net Revenue over (under) Expenses	627,887.03	103,110.00	524,777.03	508.95%





401 Main Street
Pevely, Missouri 63070

POLICE DEPARTMENT

Alan B. Eickhoff, Chief of Police
Captain Larry Miller, Assistant Chief

Emergency 911
Fax (636) 475-4632
Dispatch (636) 475-5301
Administrative (636) 475-4498

AGENDA REQUEST FORM

Board Meeting

Name: Chief Alan B. Eickhoff

Phone Number: (636) 479-5301

Date: 1/20/2021

Meeting Date Requested: 2/1/2021



Topic for Agenda: Purchase one extra patrol vehicle

Synopsis of Topic: Recently we have learned our balance from the court tickets for training is \$52,181.57. We can only keep a maximum of \$27,000 with our current staffing. The remainder must be placed in general fund. The FY21 City budget includes \$7,500 in the line item for Police Department training (1020-5600). If we reallocate this \$7,500 for the new vehicle and add it to the "surplus" from the Police Training Fund, we will have \$32,681.57 available. If we decrease the amount of money in the Police Training Fund from \$1,500 per officer to \$1,000 per officer, the "surplus" from the Police Training Fund increases to \$34,181.57. If we add this new "surplus" amount to the \$7,500 from 1020-5600, we get \$41,681.57 which would be enough for one (1) new police vehicle.

Proposed Motion:

Option-1.) Approve the purchase of an additional patrol vehicle, paid in full for \$40,651.00;

Signature: _____

A copy of this form will be attached to the requested meeting's packet.

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE
AN EMPLOYMENT SERVICES AGREEMENT WITH NATHAN SCHAUF TO SERVE
AS THE CITY ADMINISTRATOR FOR THE CITY OF PEVELY**

WHEREAS, the Mayor and Board of Aldermen of the City of Pevely find it necessary and appropriate to hire a City Administrator to oversee the day-to-day operations of the City; and

WHEREAS, Sections 115.140 through 115.220 of the Municipal Code of the City of Pevely, Missouri describe the qualifications, duties, responsibilities, and other features of the position of City Administrator for the City; and

WHEREAS, the Mayor and Board of Aldermen believe it is in the best interest of the City of Pevely to enter into an Employment Services Agreement with Nathan Schauf to continue serving as the City Administrator for the City of Pevely.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

1. The Mayor is hereby authorized and directed on behalf of the City to enter into and execute an Employment Services Agreement with Nathan Schauf to serve as the City Administrator for the City of Pevely.
2. The Employment Services Agreement shall be substantially the same in form and content as described on Exhibit A, attached hereto and made a part hereof.
3. The Mayor and the officers, agents, and employees of the City are hereby authorized and directed to take such further action and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the terms of the proposed Employment Services Agreement.

Read once and passed this _____ day of _____, 2021.

Presiding Officer of the Board of Aldermen



Stephanie M. Haas
Mayor of Pevely, MO

ATTEST:

Ashton Lowery
City Clerk of Pevely, MO



**To Read Resolution #2021/92
by Caption:**

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: _____

To Approve Resolution #2021/92:

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: _____



EMPLOYMENT SERVICES AGREEMENT

THIS AGREEMENT made and entered into as of the 1st day of February 2021, by and between the City of Pevely, Missouri ("City") and Nathan Schauf ("**City Administrator**").

WHEREAS, the Mayor of the City of Pevely wishes to appoint, and the Board of Aldermen of the City of Pevely approves said appointment, **City Administrator** to fulfill the duties and obligations of City Administrator; and

WHEREAS, **City Administrator** has expressed his interest and willingness to continue to serve as City Administrator for the City; and

WHEREAS, **City Administrator** has demonstrated that he is capable, competent, and qualified to perform and discharge the duties of City Administrator.

Now therefore, it is mutually agreed by and between the parties as follows:

1. Term. City hereby employs **City Administrator** in the position of City Administrator under the terms of the contract entered into as of the 1st day of February 2021. Beginning February 20, 2021, the City hereby employs **City Administrator** in the position of City Administrator for a term of two (2) year commencing through and including February 19, 2023, under the following terms. It is contemplated that a new employment contract shall be negotiated every two years, however, the City is under no obligation to do so.
2. Reporting. **City Administrator** shall commence his employment under this Agreement February 20, 2021, and shall devote his efforts, expertise, and services to the City on a full-time basis. **City Administrator** shall report to, and be responsible to, the Mayor, or in the Mayor's absence, such designated member of the Board of Aldermen in the City of Pevely, as he may be directed from time to time.
3. Duties and Responsibilities. **City Administrator's** duties and responsibilities shall include, but not be limited to, day-to-day, oversight and management of all City employees and personnel excluding the Pevely Police Department; reporting to the Mayor and Board and attendance at all Board meetings; attendance at such committee meetings as may, from time-to-time be directed by the Mayor; oversight of all employment matters; oversight and direction for the performance of all City departments and utilities including street department, public works, water and sewer departments, excluding the Police Department; coordination of all City business between the City and Federal, State, and Local officials as from time to time may be necessary; oversight and review of all construction plans and projects presented to the City, whether for public improvements or private construction; determination and oversight of enforcement of City regulations, codes and ordinances (including law enforcement, traffic and criminal violations); interface with Pevely Police Department on such matters as may require law enforcement assistance for the continued efficient operation of City business; oversight and direction for the hiring, disciplining and firing of positions of City employees; advise and direct City employees in the carrying out of the day-to-day duties and operations; be knowledgeable and familiar with all City Codes and Ordinances including all building and construction sites for oversight of the specifications of all construction and improvement projects for the City including the preparation



of such requests for proposals and bidding processes and publications; meeting and interaction with such agents, developers, engineers, and professional persons as may have business with the City (including law enforcement, Pevely Municipal Ordinance Violations and Pevely Municipal Court); to be on call in the event of the need for emergency services that may from time to time may be required to be provided to the City.

4. Compensation. City agrees to pay **City Administrator** as and for total compensation for the term of this agreement the gross annual salary in the amount of seventy six thousand dollars (\$76,000.00), paid in increments consistent with the City's normal payroll structure and subject to federal and state withholding, FICA, and such other lawful deductions as may be required. In addition, **City Administrator** will receive all other regular and customary benefits afforded to City employees, including but not limited to, and, if applicable, workers' compensation coverage, vacation days, sick leave, and membership in the Missouri Local Government Employees Retirement System.

5. Expense Allowance. As and for additional compensation, **City Administrator** shall be provided with:

- a. Use of City vehicle including all fuel, maintenance and Insurance charges incurred in the use of the vehicle in providing services to the City; and,
- b. Smartphone and use plan; and,
- c. Regular dues for participation/membership in Municipal Organizations, including, but not limited to, the International City/County Management Association and the Missouri City/County Management Association; and,
- d. Reimbursement(s) for qualifying expenses, plus lodging outside the Greater St. Louis Metro area; and,
- e. Reimbursement of any and all authorized expenses incurred or advanced by **City Administrator** upon presentation of proper documentation and requisition for payment; and,
- f. Regular periodic dues to Rotary, Pevely Lions Club and any other local organizations.

6. Vacation. **City Administrator** shall be entitled to two (2) weeks of vacation annually with regular Compensation during the term of this Agreement. In the event **City Administrator** shall be terminated for cause, he shall, nonetheless, forfeit any theretofore unused vacation.

7. Cancellation and Release.

- a. **City Administrator** may cancel this Agreement and be fully and completely released from further obligation hereunder, upon the giving of written notice to the City not less than thirty (30) days of the effective date of cancellation. Unless agreed to in writing by the City, **City Administrator** shall continue to fulfill his



obligations hereunder during such thirty-day (30-day) notice period.

- b. The City may cancel this Agreement and terminate **City Administrator** at any time without cause upon the giving of written notice together with severance pay equal to ninety (90) days of regular salary and compensation as set forth in Paragraph 4 herein, to commence with the date of the notice of cancellation. **City Administrator** shall not be entitled to any additional compensation or expense allowance as set forth in Paragraph 5 herein, from and after date of notice of cancellation or termination.

8. Termination for Cause. In the event **City Administrator** shall be terminated for cause, all compensation, additional compensation or expense allowance shall cease effective with the termination. Any theretofore allowable expenses incurred by **City Administrator** not associated in any way with termination for cause, shall be reimbursed by the City at the earliest convenient regular pay period next immediately following termination. Any non-allowable expenses claimed and previously paid to **City Administrator** shall be repaid by **City Administrator** to the City, and failing same, the City shall be entitled to setoff of any such non-allowable expenses against any sums then due **City Administrator**.



Dated: _____

Dated: _____

City of Pevely, Missouri

City Administrator

By: _____

By: _____

Attest: _____

**A RESOLUTION ROLLING OVER UNUSED EMPLOYEE VACATION TIME FROM
2020 INTO 2021**

WHEREAS, the COVID-19 coronavirus pandemic caused significant disruption to the activities and lives of the full-time employees of the City of Pevely throughout 2020; and

WHEREAS, full-time employees of the City of Pevely are provided with a certain amount of vacation time based on their tenure with the City of Pevely and/or their individual employment contracts; and

WHEREAS, it is the City of Pevely's policy, under normal circumstances, that any unused vacation time at the end of the year is forfeited by the employee and the employee is not able to roll over unused hours into the following year or receive compensation for same; and

WHEREAS, several full-time employees were unable to utilize their provided vacation time due to the COVID-19 coronavirus pandemic; and

WHEREAS, the Mayor and Board of Aldermen desire to allow any unused vacation time to roll over from 2020 into 2021 to be used in addition to any vacation time or other paid time off each employee is scheduled to receive in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PEVELY, MISSOURI, AS FOLLOWS:

1. Any unused vacation time as of December 31, 2020 shall rollover into 2021 and shall be added to all other forms of paid time off received by the affected employees.
2. The City Clerk shall ensure that the unused vacation time is rolled into 2021 and appropriately accounted for.
3. This resolution is only applicable to unused vacation time as of the December 31, 2020 and makes no guarantee about future decisions regarding unused vacation time as of December 31, 2021 or beyond.
4. This resolution shall be in full force and effect from and after the date of its passage and approval.

Read once and passed this _____ day of _____, 2021.



Presiding Officer of the Board of Aldermen

Stephanie M. Haas
Mayor of Pevely, MO

ATTEST:

Ashton Lowery
City Clerk of Pevely, MO



**To Read Resolution #2021/93
by Caption:**

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: _____

To Approve Resolution #2021/93:

Motioned: _____
Seconded: _____

	<u>Aye</u>	<u>Nay</u>
Yount	_____	_____
Menkhus	_____	_____
Markus	_____	_____
Coulson	_____	_____
Tucker	_____	_____
Leeder	_____	_____
Brooks	_____	_____

Absent: _____





Sunshine Request Audit Tracking:

I. Acceptance:

Date of Request	Inquiring Party	Documents Requesting
1/11/21	Karen Braun	Leten for Baxbuilt for 1234 Riesling but city included 17 properties in that bax built by mistake

Accepted By: Kenzie King Date: 1/11/21 Time: _____

II. Acknowledgement: (By Pevely City Official)

Section 610.023.3, RSMo, requires that each request be responded to as soon as possible, but no later than the end of the third business day following the custodian of records' receipt of the request. If access is not granted immediately, the custodian of records is required to explain the reason for the delay and the earliest date and time that the records will be available. Therefore, public governmental bodies are allowed to exceed the three days for production, but they are required to notify you of the delay and explain when they anticipate the records will be ready.



☐ On Hold: Reason for Delay

- ☐ Request is Pending based upon Section 610.100 – 610.120 of RSMo.
 - Juvenile records, safety of a victim or witness, under criminal investigation, etc.
- ☐ Other (Explain): _____

Replied By: _____ Date: _____ Time: _____

Check At Least One:

- ☐ Telephone (Spoke To: _____). ☐ (Left Voicemail)
- ☐ Email
- ☐ Postal Mail
- ☐ Other (Explain): _____

III. Action Taken:

Check At Least One:

- ☒ Completed: Artifacts Ready For Pick Up
- ☐ Completed: Artifacts Mailed
- ☐ Completed: Other (Explain): _____

Date Information Received: 1 / 11 /20 21

IV. Accounting and Accountability

City Official	Hours	Cost	Payment Type
Ashton	—	\$.20x	cash

*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.



Sunshine Request Audit Tracking:

I. Acceptance:

Date of Request	Inquiring Party	Documents Requesting
1/4/2021	ILDA Kennon	Dec 2020 AP report

Accepted By: Ashton Lowery Date: 1/4/2021 Time: 1021am

II. Acknowledgement: (By Pevely City Official)

Section 610.023.3, RSMo, requires that each request be responded to as soon as possible, but no later than the end of the third business day following the custodian of records' receipt of the request. If access is not granted immediately, the custodian of records is required to explain the reason for the delay and the earliest date and time that the records will be available. Therefore, public governmental bodies are allowed to exceed the three days for production, but they are required to notify you of the delay and explain when they anticipate the records will be ready.



☐ On Hold: Reason for Delay

- ☐ Request is Pending based upon Section 610.100 – 610.120 of RSMo.
 - ☐ Juvenile records, safety of a victim or witness, under criminal investigation, etc.
- ☐ Other (Explain): _____

Replied By: _____ Date: _____ Time: _____

Check At Least One:

- ☐ Telephone (Spoke To: _____). ☐ (Left Voicemail)
- ☐ Email
- ☐ Postal Mail
- ☐ Other (Explain): _____

III. Action Taken:

Check At Least One:

- ☒ Completed: Artifacts Ready For Pick Up
- ☐ Completed: Artifacts Mailed
- ☐ Completed: Other (Explain): _____

Date Information Received: 1 / 4 /20 21

IV. Accounting and Accountability

City Official	Hours	Cost	Payment Type
Ashton	—	\$1.10	Cash

*Valid forms of payment may be: Cash, check, Credit/ATM Card, or Money Order.

February 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BOA Meeting 7:00 PM	2 P&Z 6:00 PM	3	4 Court	5	6
7	8	9	10 Park Board Meeting 6:30 PM	11	12	13
14	15	16	17	18 Court	19	20
21	22	23 Agenda items to Ashton by 4:00 PM	24	25	26	27
28						

March 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BOA 7PM	2 P&Z 6PM	3	4 Court	5	6
7	8	9	10	11	12	13
14	15	16 Tourism Board Meeting 6PM	17	18 Court	19	20
21	22	23	24	25	26	27
28	29	30 Agenda Items to Ashton by 4PM	31			